

Parent Notice of Family Rights and Safeguards INSTRUCTIONS

Updated: July 1, 2020

Who is responsible: Intake Coordinators and Service Coordinators



Purpose and Use

The purpose of the form is to provide families written notice about their rights and safeguards under IDEA/Part C.

The **Parent Notice of Family Rights and Safeguards** must be used by Intake Coordinators and Service Coordinators each time the parent is given notice of or asked to provide consent for IDEA/Part C activities.

Specific guidance about when the **Parent Notice of Family Rights and Safeguards** is required is addressed in the IDEA/Part C policies and procedures.

Directions

The Intake Coordinator and Service Coordinator will provide the parent with a copy of the **Parent Notice of Family Rights and Safeguards** with each notice and/or consent and document the action in the BRIDGES service log for the child.

No example is needed for this form.