Parent Notice of Family Rights and Safeguards

INSTRUCTIONS

Updated: February 14, 2020

Who is responsible: Intake Coordinators and Service Coordinators

Purpose and Use

The purpose of the form is to provide families written notice about their rights and safeguards under IDEA/Part C.

The Parent Notice of Family Rights and Safeguards must be used by Intake Coordinators and Service Coordinators each time the parent is given notice of or asked to provide consent for IDEA/Part C activities.

Specific guidance about when the Parent Notice of Family Rights and Safeguards is required is addressed in the IDEA/Part C policies and procedures.

Directions

The Intake Coordinator and Service Coordinator will provide the parent with a copy of the Parent Notice of Family Rights and Safeguards with each notice and/or consent and document the action in the BRIDGES service log for the child.

No example is needed for this form.