

PRTF Alternative CHANCE Waiver Overview of the new CHANCE waiver

Essential Elements of the Plan of Care – The Plan of Care (POC) MUST
Have appropriate identifying information on each page of the plan: youth's full name, Medicaid #, date of birth, date of Plan of Care
Provide basic background information; skills; strengths; and justify need for services
All services and supports are listed; the type of service; the service provider and contact person; frequency; goals; provider actions; and target date.
Case Manager's signature on the POC, title and date; and signature of the youth and/or their family/guardian and date signed
Have a budget that lists all waiver services; appropriate identifying information; start date and end date; is cost neutral; and signed by the Case Manager, waiver participant and/or their family.
A Crisis Plan
Documentation that meeting occurred: a Summary of Service Plan Development Team Meeting and a Service Plan Development Team Participation Record
Each PRTF Alternative CHANCE waiver service must be listed in the POC, on the budget and be authorized by SC DHHS Waiver staff

Billing for PRTF Alternative CHANCE Waiver services - In order to bill for PRTF alternative CHANCE Waiver Services providers must have:
Authorized Plan of Care written within the past 90 days. (POC, Budget, Authorizations, Crisis Plan and documentation of meeting)
An authorization for each waiver service signed by SC DHHS waiver staff
Documentation of waiver participant's Eligibility for the Waiver and Medicaid
Documentation for each unit of service billed to Medicaid.
Documentation has: date of service; service type; service provider; Youth name, DOB, and Medicaid number; printed name and title of the person rendering the service; signature/date of person rendering the service.
Case Management; Prevocational Services; Intensive Family Services; Medication Monitoring and Wellness Education; and Wraparound Services must have: service/clinical note. Note must indicate: goal addressed; staff action; waiver participant response to staff's action; and duration of services provided.
Respite and Peer Support Services must have a service log. Must include duration of services provided.

General Staff Requirements and Training
Must complete training requirements: Pre-service orientation; annual refresher training; Job specific training; abuse/neglect training .
Staff screening prior to working with waiver clients and annually as required thereafter, screenings including: Criminal record check; Child abuse registry verification; and State and national sex offender registries verification
Providers must show documentation that all staff are properly qualified, screened, trained, and supervised.
Licensed staff must comply with provider enrollment requirements

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Case Management	Billable activities	Staff Requirements and Service Specific Training
<p>Services assist participants in gaining access to needed CHANCE waiver services, State plan services and services funded through other sources. Case Management for the waiver can encompass the coordination of services related to the entire person including: behavioral, medical, social, educational, and other services, regardless of the funding source for the services to which access is gained,</p>	<p>Billable services are face to face contact, phone conversations or other direct interaction with the youth and/or their family member.</p> <p>CM activities must address the waiver participants CM goals from the Plan of Care</p> <p>Documentation of at least one face to face contact and at least one phone contact per month</p>	<p>Must be employed by a public or private Qualified CHANCE waiver provider and have one of the following:</p> <ul style="list-style-type: none"> - A master's degree in social work, psychology, counseling, special education, or in a closely related field - A baccalaureate degree in social work, psychology, counseling, special education, or in a closely related field and have at least one year of experience performing clinical or case work activities; or - A baccalaureate degree in an unrelated field of study and at least three years of experience performing clinical or case work activities; or - A registered nurse licensed to practice in South Carolina and have at least three years of experience performing clinical or case work activities. <p>Waiver Case Management training is required prior to having unsupervised contact with waiver participants</p>

Prevocational	Billable activities	Staff Requirements and Service Specific Training
<p>Prepares a CHANCE Waiver participant for paid or unpaid employment. These activities are based on building skill in areas such as: resume writing; personal care awareness (hygiene and appropriate dress for the work place); interview skills; appropriate work behavior; customer service; budgeting and balancing a checkbook; compliance with rules; attendance; task completion; problem solving; improving attention span and safety awareness; and any other skill building activity that will help the waiver participant be more successful when the time comes for them to get a job.</p>	<p>Billable Prevocational services are face to face skill building contacts with the waiver participant.</p> <p>Billable Prevocational interactions must have addressed the waiver participant's goals from the Plan of Care</p>	<ul style="list-style-type: none"> - Prevocational staff must have at least a High school diploma, or equivalent - Supervisors of Prevocational staff must be Masters level clinicians, or above. Supervisors must maintain their clinical licenses.

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Respite	Billable activities	Staff Requirements and Service Specific Training
<p>Services provided to participants who are unable to care for themselves. The intent of this service is to provide short-term supports to relieve the primary caregiver from the stress, fatigue, and discord associated with caring for a child/youth with severe emotional and/or behavioral disturbance (SED).</p>	<p>Billable Respite services are face to face In home (in the child's home) and Residential (a Foster Care home). Respite services are billed on a per diem basis. Overnight Respite is not allowed during in home respite however it can be provided at a residential respite site.</p>	<p>In Home Respite (provided in the child's home):</p> <ul style="list-style-type: none"> - Be at least twenty one years of age or older; - Have knowledge of the needs of children and be capable of meeting the needs of children in the Waiver; - Be capable of handling an emergency situation; - must take a minimum of fourteen (14) hours of appropriate Respite care training and expected standards of care <p>Providers must ensure Respite staff have a minimum of three written letters of reference Supervisors of respite staff must meet one of the following:</p> <ul style="list-style-type: none"> - A master's degree in social work, psychology, counseling, special education, or in a closely related field - A baccalaureate degree in social work, psychology, counseling, special education, or in a closely related field and have at least one year of experience performing clinical or case work activities; or - A baccalaureate degree in an unrelated field of study and at least three years of experience performing clinical or case work activities; - A registered nurse licensed to practice in South Carolina and have at least three years of experience performing clinical or case work activities <p>Residential Respite (provided in foster care): The provider must have a current DSS license as a foster care placement institution. In addition, foster homes must be individually licensed by DSS as foster care homes. The provider must be in good standing per State Medicaid regulations. The foster home parents and agency staff must be licensed and/or credentialed per State Medicaid policy. The foster care home must have met all DSS requirements and standards for licensure. Staff rendering residential respite must participate in required DSS training for Therapeutic Foster Care licensure.</p> <p>All Respite staff: Successful completion of Respite services training prior to unsupervised contact</p>

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Customized Goods and Services	Billable activities	Other documentation requirements
<p>Funds available for CHANCE Waiver participants that help to meet currently unmet needs which present barriers to participation and success in treatment outcomes. The funds are used to purchase a variety of one-time or occasional goods and/or services. Requests for goods and services must demonstrate how the purchase of a service or item will improve treatment outcomes for the waiver participant and their family.</p>	<p>The case manager must submit a budget, POC and authorization request for goods and services along with the following:</p> <ul style="list-style-type: none"> - 90 day summary documenting team’s discussion regarding the need - Written justification explaining why the purchase of a specific item or a service would have a positive impact on the treatment outcome for the youth. - A quote, brochure or receipt indicating the exact cost of the purchase and name of vendor <p>* Customized Goods and Services must be prior authorized by DHHS CHANCE Waiver staff</p>	<p>The Plan of Care documents a specific goods or service that is needed and identifies the goals that will be addressed with the purchase of the good or service.</p> <ul style="list-style-type: none"> - The budget formulated with the Plan of Care documents the amount allocated. - Authorization signed by DHHS approving the purchase of goods and services - A Plan of Care listing goods and services. - A paid invoice or receipt that provides clear evidence of purchase of the goods/services. - Documentation indicating that the waiver participant received the items or services - Discussions and purchase of goods and services should be documented in the Case Management notes. - Documentation of team’s discussion regarding goods and services that were approved to ensure the Waiver participant received items or services purchased and to determine if the purchase is helping the youth work towards their goals in the Plan of Care. <p>Service Plan Development Team members must be knowledgeable regarding the purpose, policy and limitations on the purchase of goods and services. Team members must understand their role in the process and understand the requirement of a connection between the service or item being requested and the goal in the Plan of Care. There should be documentation of a training or team discussion regarding the goods and services policy.</p>

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Intensive Family Services (IFS)	Billable activities	Staff Requirements and Service Specific Training
<p>Designed to utilize evidence-based interventions that assist CHANCE Waiver participants who have problem behaviors. The emphasis of IFS is on changing the social ecology of youth and families to promote more positive treatment outcomes, stronger family relationships and decreased problem behaviors. IFS interventions typically aim to improve caregiver discipline practices, improve family relationships, decrease deviant behavior, increase healthy peer relationships, improve school or vocational performance, engage youth in recreational activities, and develop support network in the community where the youth and family live. IFS will be available on a 24 hour/day and 7 day/week basis, to provide services when needed and to respond to crises.</p>	<p>Billable services are face to face contact. In crisis situations phone conversations or other direct interaction with the youth and/or their family member may be billable with justification.</p> <ul style="list-style-type: none"> - IFS activities must address the waiver participants IFS goals from the Plan of Care - Clinicians rendering IFS will not have more than five child/family units on their caseload. - Typical duration of IFS is 4 months. <p>SC DHHS staff can authorize services to be extended past the 4 month period based on individual needs.</p> <p>Documentation must include indicate: the goal addressed; clinical intervention; waiver participant response to clinical interaction; and duration of services provided</p>	<p>Clinicians who render Intensive Family Services must have one of the following credentials:</p> <ul style="list-style-type: none"> - Medical Doctor - Licensed Masters level clinician - Licensed Doctoral level <p>IFS Clinicians must maintain their licensure. Clinicians must also meet other annual and enrollment requirements for waiver providers.</p> <p>Providing agencies are responsible for furnishing IFS clinicians with an over view of the CHANCE Waiver Policy.</p>

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Medication monitoring and Wellness Education (MMWE)	Billable activities	Staff Requirements and Service Specific Training
<p>Services offer a variety of face-to-face or telephonic interventions to a waiver participant. Such services include:</p> <ul style="list-style-type: none"> - Assess the need for participants to see a physician. - Determine the overt physiological effects related to medications. - Determine psychological effects of medications. - Monitor participant's compliance with prescription directions. - Educate participants as to the dosage, frequency, type, benefits, actions, and potential adverse effects of the prescribed medications. - Promote health education regarding coexisting conditions that affect psychiatric symptomatology and functioning and promote participant competence. - Evaluate and determine the nutritional status of participants in support of improved treatment outcomes. 	<ul style="list-style-type: none"> - Billable services are face to face contact. In crisis situations phone conversations or other direct interaction with the youth and/or their family member may be billable with justification. - activities must address the waiver participants MMWE goals from the Plan of Care <p>When Medication Monitoring and Wellness Education includes monitoring the client's medication, the following information must be included in the service documentation:</p> <ul style="list-style-type: none"> - indication of medications the client currently takes; - The side effects or adverse reactions experienced by the client; - level of compliance in taking meds as ordered; - Effectiveness of the medication(s); - Any concurrent substance use, documentation of education to the client, and support for the rationale for continuing the necessary medication. 	<p>Clinicians who render Medication Monitoring and Wellness Education services must have one of the following credentials:</p> <ul style="list-style-type: none"> - Medical Doctor - Advanced Practice Nurse - Registered Nurse <p>Clinicians must maintain their licensure. Clinicians must also meet other annual and enrollment requirements for waiver providers.</p> <p>Providing agencies are responsible for furnishing Medication Monitoring and Wellness Education clinicians with an over view of the CHANCE Waiver Policy.</p>

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Peer Support Services	Billable activities	Staff Requirements and Service Specific Training
<p>The peer support specialist gives advice and guidance, provides insight, shares information on services and empowers the beneficiary to make healthy decisions. Peer Support Services are comprised of two categories:</p> <p>Caregiver Peer Support Service: Have experience raising a child with serious emotional disturbance (SED) and have knowledge of the behavioral health system in the state. The focus is parent/guardian-centered with a focus on strengthening the caregiver's ability to cope and manage a child/youth with serious emotional and behavioral problems.</p> <p>Youth Peer Support services: Either are or have been consumers of the behavioral health system. The Youth Peer Support Specialist encourages youth to make decisions about the activities and services offered within their treatment program.</p>	<p>Billable Peer Support services are face to face contacts with the youth or family</p>	<p>Caregiver Peer Support Specialist must be: At least 21 years of age with High school diploma or GED. At least two years of personal experience raising a child with SED. This person will have knowledge of the behavioral health system in the state.</p> <p>Youth Peer Support Specialist: Must have the skills/competencies necessary to render the service and successfully complete all training. Must also be a former or current consumer of behavioral health services.</p> <p>Peer Support training must be provided to Caregiver and Youth Peer support specialists prior to having unsupervised contact with waiver participants. Annually refresher training is required.</p> <p>Peer Support Supervisors must have one of the following:</p> <ul style="list-style-type: none"> - A master's degree in social work, psychology, counseling, special education, or in a closely related field - A baccalaureate degree in social work, psychology, counseling, special education, or in a closely related field and have at least one year of experience performing clinical or case work activities; or - A baccalaureate degree in an unrelated field of study and at least three years of experience performing clinical or case work activities; or - A registered nurse licensed to practice in South Carolina and have at least three years of experience performing clinical or case work activities

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Wraparound Paraprofessional Services	Billable activities	Staff Requirements and Service Specific Training
<p>Wraparound Paraprofessional services are intended to give youth the skills necessary to: learn independence, avoid negative behaviors, build positive relationships with people in their community, gain confidence in their abilities, and communicate their needs appropriately through participation in a wide variety of activities and interactions within the community.</p> <p>Wraparound Behavioral Interventions (BI): designed to optimize a child's emotional and behavioral functioning in the community and address behavioral issues. A plan will be designed that will support the youth in building skills they can use to avoid negative behaviors. BI analyze dysfunctional behavior and design specific techniques to support the family in reducing or eliminating undesired behaviors.</p> <p>Wraparound Independent Living Skills: designed to assist participants who are, or will be, transitioning into independent living with developing and restoring skills necessary to allow the youth to operate independently in the community.</p> <p>Wraparound Community Support services: instruction and support that give youth the skills necessary to build relationships with people in their community, gain confidence in their abilities and appropriately communicate their needs with those around them.</p> <p>Wraparound Caregiver services: instruction with the primary caregiver(s) to enable them to serve as the primary treatment agent in the delivery of appropriate interventions for their child. Formal and informal instruction will be utilized for the purpose of enabling the caregiver to better understand the needs/limits of the child.</p>	<p>Billable services are face to face contact with the youth or in the case of Wraparound Caregiver supports, face to face with a family member.</p> <p>Plans, budgets, authorizations and service documentation must identify each area of wraparound separately.</p>	<p>All Wraparound Services staff must be employed through an enrolled provider and successfully complete all required training to be a wraparound paraprofessional.</p> <p>Wraparound Paraprofessional staff must have a High school diploma, or equivalent.</p> <p>Supervisors of Wraparound paraprofessional staff must be a Masters Level clinician, or higher</p> <p>Wraparound Paraprofessional staff must complete training for Wraparound Paraprofessional staff prior to unsupervised contact with waiver participants. Wraparound staff must also receive annual refresher training.</p>